

## APPLICATION FOR TENANCY

**Please Note:** The specific property that you wish to apply for must be inspected internally prior to handling in the application. Each adult to occupy the property must complete an application form. Unsuccessful applications will be destroyed after 3 to 4 months.

### PROPERTY DETAILS

Address of the Property you would like to Rent:

 Post Code

Rent: \$  Per Week    \$  Per Month    \$  Bond

Commencement Date:

 Day/Month/Year

Lease Term:  How many people will normally occupy the property?

<input type="text"/>	Adults <input type="text"/>	Children & Ages <input type="text"/>
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### AGENT DETAILS

**Rent 360**

Address: **Rent 360 Brisbane | Lvl 54, 111 Eagle Street, Brisbane Qld 4218**

Phone: **Tai Sullivan 0431 724 415 or 1300 800 360**

Email: **tai.sullivan@rent360.com.au**

### OUR MOVING SERVICE



**FREE Utility Connection Service - with a difference!**  
Electricity Gas Internet Phone Pay TV Insurance

- Access to genuinely discounted utility offers
- Choose your providers in your own time
- Save time, no long holds with a call centre
- Connect all your services in around 3 minutes on your mobile or computer



**We will send you a personal invitation to connect via email and text once you have been approved to rent a property. Once you receive it, please click on the link and take 3 minutes to sign up online.**

Move Me In is a FREE utilities connection service that offers you great discounted deals, saving you money right from the start! Other companies may have only ever offered you the standard off the shelf utility plans but Move Me In presents you with a selection of utility providers to choose from on our quick and easy online portal, so you can pick the discounted plan that suits you best.

E: [support@movemein.com.au](mailto:support@movemein.com.au) P: 1300 911 947 [www.movemein.com.au](http://www.movemein.com.au)

### 100 POINT CHECK

Please provide us with 100 Points of ID:

50 Points

Drivers Licence; Passport; Proof of Aged Card; Student ID

20 Points

Copy of Mobile Phone Account; Copy of Medicare Card

30 Points

Copy of Gas/Water/Electricity Account

Required

3 Copies of Latest Payslip

### PERSONAL DETAILS

Title:	First Name:	Last Name:
Email:		Date of Birth:
Mobile Phone:	Home Phone:	Work Phone/Fax:
Drivers License Number:	Driver License Expiry Date:	Drivers License State:
Passport Number:	Passport Expiry Date:	Passport Country:
Pension Number (if applicable):	Pension Type (if applicable):	Are you the main applicant? (Yes / No):
Current Address:		Post Code

### RENTAL HISTORY

<b>Current Address</b>		<b>How long have you lived here?</b>	
Why are you leaving current address?		Year/s	Months
Landlord/Agent Name:	Landlord/Agent Phone:	Weekly Rent Paid: \$	
<b>Previous Address</b>		<b>How long did you live there?</b>	
Previous Residential Address:		Year/s	Months
Landlord/Agent Name:	Landlord/Agent Phone:	Weekly Rent Paid:	Was Bond refunded in full?

## EMPLOYMENT HISTORY

What is your current Occupation? (If you are not working, please attach your current centrelink statement.)		Type: Full Time / Part Time / Casual
Employers Name:	Contact Name:	Phone Number:
Length of Employment:	Net Income:	Per: Week / Month / Year
Employer's Address:		
What was your previous Occupation?		Type: Full Time / Part Time / Casual
Employers Name:	Contact Name:	Phone Number:
Length of Employment:	Net Income:	Per: Week / Month / Year

## CONTACT/REFERENCES

<b>Emergency Contact:</b>		
Name:	Phone:	Relationship:
<b>Personal References:</b>		
Name:	Phone:	Relationship:
Name:	Phone:	Relationship:

## OTHER INFORMATION

Make/Type of Car and Registration Number:	Details of any Pets (Breed and Registration Number):
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## RENT PAYMENT METHODS

**I agree to pay my rent via one the following methods:**

Automatic direct debit, BPAY or Automated Periodic Payment (An automatic rent transfer from your financial institution or employer, or via your internet banking facility).

## DECLARATION

**I confirm the following:**

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	I have inspected the property that I am applying for.
<input type="checkbox"/>	<input type="checkbox"/>	During my inspection of this property I found it to be in a reasonably clean condition.

If "No", I believe the following items should be attended to prior to the commencement of my tenancy. I acknowledge that these items are subject to the Landlord's approval.

## HOLDING DEPOSIT

I understand that should my application be successful, I am required to pay a Holding Deposit equivalent to 1 weeks rent within 24 hours of my application being approved.

Should I elect not to pay a Holding Deposit, I understand that the landlord will withdraw the offer to rent the property, and that it will continue to be marketed and offered to other prospective tenants.

HOLDING DEPOSIT

\$

One (1) weeks' rent

- (a) Once the Holding Deposit has been paid, the Landlord undertakes not enter into a residential tenancy agreement for the premises with any other person within 7 days of payment of the fee, unless the tenant notifies the landlord that the tenant no longer wishes to enter into the residential tenancy agreement.
- (b) The holding fee will be retained by the landlord if the tenant enters into the residential tenancy agreement, in which case it will be paid towards the first weeks rent.
- (c) The holding fee will also be retained by the landlord if the tenant refuses to enter into the residential tenancy agreement. In this instance the entire holding fee will be retained by the landlord irrespective of when the tenant provides notice that they will not be entering the agreement.
- (d) Despite sections (b) and (c) the holding must not be retained by the landlord if the tenant refuses to enter into the residential tenancy agreement because of a misrepresentation or failure to disclose a material fact by the landlord or landlord's agent.
- (e) The Holding Deposit will be banked into a Trust Account and any refund given will be by way of a Trust Account cheque.

## TERMS & CONDITIONS

<p>I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that I will be required to pay the amounts as specified in Section G.</p> <p>I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.</p> <p>I authorise the Agent to obtain personal information from: (a) The owner or the Agent of my current or previous residence; (b) My personal referees and employer/s; (c) Any record, listing or database of defaults by tenants;</p> <p>If I default under a rental agreement, the Agent may disclose details of any such default to tenancy default databases, and to agents/landlords of properties I may apply for in the future.</p> <p>I understand that this agent is a member of TICA and NTD tenancy default databases and that the Agent may conduct a reference check with these organisations. I authorise this agent to provide any information about me to these databases for the purpose of conducting the checks and acknowledge that such information may be kept and recorded by these organizations.</p>	<p>I will not hold any of the Tenancy Default Database providers or the Agent accountable for the inaccurate keying in of information and therefore delivering an incorrect search as I understand faults can be made within this process due to human error. I understand that technical failure can cause errors and I do not hold the Agent or Tenancy Default Database providers responsible for same.</p> <p>I acknowledge that if I default on my tenancy or rental obligations I may be listed with the above tenancy default databases until such time as the problem giving rise to the listing is resolved to the satisfaction of the Agent. I also understand that the Agent may list me as an excellent tenant if my obligations during my tenure are fully compliant and are of a high standard.</p> <p>I am aware that the Agent will use and disclose my personal information in order to (a) communicate with the owner and select a tenant (b) prepare lease/tenancy documents (c) allow organisations/tradespeople to contact me (d) facilitate the sale of the property should it be placed on the market (e) lodge/claim/transfer to/from the Residential Tenancies Bond Authority (f) refer to Tribunals/Courts &amp; Statutory Authorities (where applicable) (g) refer to collection agents/lawyers (where applicable)</p>
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**PRIVACY STATEMENT**

The personal information you provide in this application or collected by us from other sources is necessary for us to verify your identity, to process and evaluate your application and to manage the tenancy. Personal information collected about you in this application and during the course of your tenancy, if your application is successful, may be disclosed for the purpose for which it was collected to other parties including the Landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on these databases may also be disclosed to us and the Landlord.

If you enter into a Residential Tenancy Agreement, and you fail to comply with your obligations under that Agreement, that fact and other relevant personal information collected during the course of your tenancy may also be disclosed to the Landlord, third party operators of tenancy reference databases and other agents. If you would like to access the personal information we hold about you, you may contact your Property Manager. You can also correct this information if it is inaccurate, incomplete or out of date. If the information required from you is not provided by you, we may not be able to process your application and manage your tenancy.

Applicant's Signature	Print Name	Date
Agent's Signature	Print Name	Date

**OFFICE USE ONLY**

Property Address:

Period of Occupancy:	Amount of Rent Paid:	Is rent paid on time?
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>

Do they look after the property?	No. of people on lease:	No. of occupants:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Comments on routine inspections:

Are the gardens & lawns kept in good condition?

Did the tenants have pet/s at the property? If yes, was the pet/s approved? Was any damage caused to the house or grounds by the pet/s?

Why are they vacating?

Have any notices been issued?

Was the bond refunded in full? Yes/No. If no, why?

Is there any money outstanding?

Would you rent to them again?

Confirmed by:

**Please complete and return by email to [tai.sullivan@rent360.com.au](mailto:tai.sullivan@rent360.com.au)**  
**Requested by Tai Sullivan | Senior Property Manager**